



Yearly Status Report - 2018-2019

Part A

Data of the Institution

| | | |
|---|--|-------------------------------|
| 1. Name of the Institution | | GOVERNMENT COLLEGE MALERKOTLA |
| Name of the head of the Institution | | Dr. Jarnail Singh |
| Designation | | Principal |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 01675253016 |
| Mobile no. | | 9872305965 |
| Registered Email | | gcmalerkotla@gmail.com |
| Alternate Email | | irfanfarooqimlk@gmail.com |
| Address | | Govt. College |
| City/Town | | Malerkotla |
| State/UT | | Punjab |
| Pincode | | 148023 |
| 2. Institutional Status | | |

| | |
|--|-------------------------|
| Affiliated / Constituent | Affiliated |
| Type of Institution | Co-education |
| Location | Urban |
| Financial Status | state |
| Name of the IQAC co-ordinator/Director | Dr. Mohammed Shakeel |
| Phone no/Alternate Phone no. | 01675253016 |
| Mobile no. | 9417319420 |
| Registered Email | gcmalerkotla@gmail.com |
| Alternate Email | mumtazshakeel@gmail.com |

3. Website Address

| | |
|--|---|
| Web-link of the AQAR: (Previous Academic Year) | https://www.gcmalerkotla.in/view/all/naac.jsp?task_id=1 |
| 4. Whether Academic Calendar prepared during the year | Yes |
| if yes,whether it is uploaded in the institutional website: Weblink : | https://www.gcmalerkotla.in |

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity | |
|-------|-------|-------|-----------------------|-------------|-------------|
| | | | | Period From | Period To |
| 1 | A | 85.45 | 2004 | 04-Nov-2004 | 04-Nov-2009 |
| 2 | A | 3.03 | 2016 | 17-Mar-2016 | 17-Mar-2021 |

| | |
|---|-------------|
| 6. Date of Establishment of IQAC | 04-Oct-2016 |
|---|-------------|

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|-----------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| No Data Entered/Not Applicable!!! | | |
| No Files Uploaded !!! | | |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|--------------|----------------|-----------------------------|----------|
| Govt. College Malerkotla | Self Finance | HEIS | 2019 365 | 2245620 |
| Govt. College Malerkotla | Centre | UGC | 2019 365 | 0 |
| Govt. College Malerkotla | Centre | RUSA | 2019 365 | 0 |
| Govt. College Malerkotla | College | PTA | 2019 365 | 10204088 |
| No Files Uploaded !!! | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

[IQAC Achievements](#)

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achievements/Outcomes |
|---|--|
| To make an arrangement to collect fee through online mode | An arrangement has been made to collect all the fee from students admitted through admission portal with State Bank of India Gateway from this |

| | |
|--|---|
| | sessionIndia |
| To launch an online admission portal | The online admission portal has been launched for all graduate and post graduate courses from this academic session |
| To make an effort to start the new Master Degree courses in the field of Commerce, Psychology and English from the next academic session | An application has been moved to the DPI (Colleges), Punjab for the grant of permission to start new PG courses. |
| To start more professional/skill based courses. | The computer courses of PGDCA and M.Sc. IT has been started on selffinancing basis from this academic session. |
| View File | |

| | |
|--|-----|
| 14. Whether AQAR was placed before statutory body ? | Yes |
|--|-----|

| Name of Statutory Body | Meeting Date |
|------------------------|--------------|
| IQAC | 14-Sep-2018 |

| | |
|--|----|
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No |
|--|----|

| | |
|---|-----|
| 16. Whether institutional data submitted to AISHE: | Yes |
|---|-----|

| | |
|--------------------|------|
| Year of Submission | 2019 |
|--------------------|------|

| | |
|--------------------|-------------|
| Date of Submission | 19-Dec-2019 |
|--------------------|-------------|

| | |
|--|-----|
| 17. Does the Institution have Management Information System ? | Yes |
|--|-----|

| | |
|---|---|
| If yes, give a brief descripton and a list of modules currently operational (maximum 500 words) | <p>Management Information System This institution initially known as Malerkotla College Malerkotla State and was established in 1926 by the great efforts of education loving HH Nawab Ahmed Ali Khan, the Nawab of the then erstwhile princely state of Malerkotla. Under the aegis of the Principal Shri Mohammed Rafi Qureishy, who served in this college with great dedication for 23 years (1927-1947), it developed into a premier institution and ever since it has grown from strength to strength. At the time of partition, Mr. Qureishy had been migrated to Pakistan with his family. It has made immense contribution to the academic sphere of</p> |
|---|---|

the region. After the partition, the name was changed to Govt. College, Malerkotla and it was shifted to the newly constructed building in 1954. Under the stewardship of very able principals the college has been serving thousands of students for the previous nine eventful decades and is now heading for a century in the year 2026. This institution has provided the brightest minds to the world of science, humanities, commerce and IT sector. Set in the midst of the city of harmony and peace of Malerkotla, the college has become a byword for academic and extracurricular achievements. The college grounds with their sprawling lawns, lush trees and flowers provide a calm and tranquil environment. Service to the community is the hallmark of the students of this college. NCC, NSS, Sports facilities has encouraged individuals to reach out and make a difference. Seven departments impart postgraduation opportunities to the students. A superbly equipped and expertly maintained library caters to the academic needs of the young scholars. Smart classrooms, seminar hall, computer labs, gymnasium, stadium, canteen, open air theater and qualified administrative staff provide infrastructural support to the institution. The glorious tradition of the college has been maintained by holding seminars, youth festivals, educational tours, interactive sessions, quiz contests etc. The counseling cell provides guidance for placement and career opportunities. Our greatest strength is the outstanding faculty of the college. The teachers research and publish extensively present papers at conferences win accolades and yet consider themselves as teachers first. We are dedicated to maintaining, steering and moving in this joyful, eventful and productive academic quest in the challenging times to come.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

The college is affiliated to Punjabi University, Patiala and follows the university syllabi designed by respective board of studies constituted by the University. As a significant change, university has brought semester system in all streams of undergraduate and post graduate courses. As an affiliated college, we have implemented this change. University introduced CBCS grading system in Post Graduate level courses. The subjective aspects in the various departments are delivered through a planned mechanism with the aid of various tools and processes. A class routine is prepared before the beginning of every academic session by a Routine Committee, which is entrusted with the task of allocation of appropriate classrooms for various subjects. Every department is required to maintain a LESSON PLAN CUM RECORD OF CLASSES which has replaced the earlier DAILY CLASS MONITORING DIARY, which is an authentic record of all the classes taken by the faculty members. The fundamental characteristic of this arrangement is that, there are separate registers for every paper/ course and at the completion of the syllabus, one-third of the students are required to certify that the syllabus of the respective paper has been entirely covered by the respective teachers. Practical classes are being held as per allotted schedule in the class routine, but for final year students, practical classes of the major course subjects are held in the department outside the fixed schedules, if necessity arises, since these batches of students do not have to attend general course classes in other departments and hence remain for the whole day in their major course department. Departmental Advisory Committee meetings are convened by the Heads of Departments at regular intervals for taking making assessments of syllabus completion status by the individual faculty members, as well as for planning for other academic activities like holding of student seminars, field works, class tests, allotment of assignments, etc. In subjects where field works/ institutional visits are mandatory and part of the syllabus, the heads of departments either allocates the field-in-charges for any upcoming field work or it comes as a voluntary agreement on the part of the teachers. The field-incharges makes arrangement for planning the journey schedule and takes care of all logistic requirements that might arise in connection with the field works viz. planning of the schedule, purchase of tickets, arrangement of stays, arrangement for local transportation, tie-ups with other institutional heads (in case of institutional visits), and finally assisting the students in the preparation of the field reports. The field reports are normally returned to the students as there is shortage of storage space in the departments, but one or two exceptional reports are retained back in the respective departments.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|--|-------------------|
| Nil | Nil | Nil | 0 | Nil | Nil |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| Nil | Nil | Nil |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting | Programme Specialization | Date of implementation of |
|-----------------------------|--------------------------|---------------------------|
|-----------------------------|--------------------------|---------------------------|

| | | |
|------|-----|-----------------------------|
| CBCS | | CBCS/Elective Course System |
| Nil | Nil | Nil |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | | |
|--------------------|-------------|----------------|
| | Certificate | Diploma Course |
| Number of Students | Nil | Nil |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| | | |
|---------------------|----------------------|-----------------------------|
| Value Added Courses | Date of Introduction | Number of Students Enrolled |
| 0 | Nil | Nil |
| No file uploaded. | | |

1.3.2 – Field Projects / Internships under taken during the year

| | | |
|-------------------------|--------------------------|---|
| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
| Nil | Nil | Nil |
| No file uploaded. | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | No |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| |
|--|
| Feedback Obtained |
| <p>1. Administrative procedures: a. Daily rough cash book, personally checked by accountant and principal. b. Pre-planned administrative feedback meetings. c. IQAC, LMC and Governing council meetings for feedback and decision making. d. Periodic meetings of various committees and decision making therein. e. Departmental meetings on syllabus completion and correction feedback and other departmental activities. 2. Student admission: a. Daily day-end reports on admission status. b. Compulsory parent meetings for feedbacks. 3. Students' records: a. Query based software used for maintaining students' record. b. Monthly attendance record and feedback of defaulter students. c. Record of fees in installments and its recovery. 4. Evaluation and examination procedures: a. Existence of full-fledged examination committee and updated maintenance of concerned records. b. Periodic meetings of examination committee. c. In-house central assessment program for quickest feedback on evaluation. d. Critical manual correction of border cases before declaration of results. 5. Other a Digitization of old records for decision making.</p> |

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| | | | | |
|-------------|-----------|-----------------|-----------|-------------------|
| Name of the | Programme | Number of seats | Number of | Students Enrolled |
|-------------|-----------|-----------------|-----------|-------------------|

| Programme | Specialization | available | Application received | |
|---------------------------|------------------------------|-----------|----------------------|------|
| BA | ARTS | 2160 | 2120 | 2072 |
| BSc | SCIENCE | 360 | 252 | 234 |
| BCom | COMMERCE | 180 | 225 | 208 |
| BCA | COMPUTER APPLICATION | 150 | 102 | 93 |
| PGDCA | COMPUTER APPLICATION DIPLOMA | 40 | 48 | 31 |
| MSc | INFORMATION TECHNOLOGY | 80 | 43 | 30 |
| MA | ARTS | 280 | 278 | 223 |
| View File | | | | |

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2018 | 2607 | 284 | 39 | Nil | 26 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|--|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 65 | 65 | 9 | 10 | 10 | 8 |
| View File of ICT Tools and resources | | | | | |
| View File of E-resources and techniques used | | | | | |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Govt. College Malerkotla is a pioneer institute of higher education in this area of Malwa belt of Punjab. A close teacher student relationship has to be made for the better growth of the students. Various informal methods of mentoring are followed. Mentoring at different levels i.e academic , extracurricular activities, sports and research is based upon the competence and inherent ability of the mentee. 1. At the beginning of each session, the Principal of the institute conducts an orientation programme for each stream, whereby the mentoring system is officially communicated to the students. The mentees are acquainted with the institution, its goals and mission, the facilities available and the rules and regulations of the affiliating university. The mentors thereby take charge of their mentees and maintain the details of each individual including educational background, socioeconomic status and aspired career goals from where starts the formal mentoring. 2. Students of each subject have a fulltime allocated teacher as their mentor. For the subjects where the number of students is large, more than one mentor are allotted and the students distributed in sections. 3. At the beginning of the academic session, the subject wise names of the mentors for various classes are displayed on the college website and student notice board. The mentors hold the responsibility for academic progress and psychological wellbeing of their mentees. 4. Academically speaking, mentoring is a routine in practical subjects, where students are distributed in small groups of 20-25 and in charges appointed to look after academic and psychological wellbeing of the allotted students besides monitoring their attendance performance. 5. Research mentors are appointed by the respective

HODs who guide the students and encourage them for short term in house projects in various streams viz. Basic sciences, BCA, B.Com., M.A Classes etc. 6. For Extracurricular activities, a talent hunt is organised at the beginning of the session to identify the students. As per the activity, different mentors are appointed to train the students and polish their skills. Even professional coaches are hired by the mentors as per the requirement who train the students in a professional way for various events and these students then represent the college in various Cultural fests and Youth Festivals. 7. Sports coaches are there to mentor and train the students for various games as per their latent talent and the students under their training are able to compete for championships at State, National International level

| | | |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 2891 | 65 | 1 : 44 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 71 | 65 | 6 | Nil | 20 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|-------------------|---|-------------|--|
| 2018 | 00 | Nil | 00 |
| 2019 | 00 | Nil | 00 |
| No file uploaded. | | | |

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|------------------------------|----------------|--|---|
| BA | ARTS | 06/2019 | 31/05/2019 | 11/07/2019 |
| BSc | SCIENCE | 06/2019 | 31/05/2019 | 12/07/2019 |
| BCom | COMMERCE | 06/2019 | 31/05/2019 | 08/07/2019 |
| BCA | COMPUTER APPLICATION | 06/2019 | 31/05/2019 | 11/07/2019 |
| PGDCA | COMPUTER APPLICATION DIPLOMA | 06/2019 | 31/05/2019 | 02/09/2019 |
| MSc | INFORMATION TECHNOLOGY | 06/2019 | 31/05/2019 | Nil |
| MA | PUNJABI | 06/2019 | 31/05/2019 | 23/08/2019 |
| MA | URDU | 06/2019 | 31/05/2019 | 07/08/2019 |
| MA | POL SCIENCE | 06/2019 | 31/05/2019 | 19/08/2019 |
| MA | ECONOMICS | 06/2019 | 31/05/2019 | 19/08/2019 |

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Govt. College, Malerkotla has a good internal evaluation system which is communicated in advance to students to monitor the academic performance. • Class Tests are held in each semester and the students who fail to qualify the minimum eligibility are given a second chance to appear in Conditional Class Test. • Besides Internal assessment is another method followed for evaluation that is based on snap tests, debates, extempore, group discussion, seminar presentations, regularity, competence, etc. In Practical subjects, short term projects (group projects independent projects), case studies, and overall practical performance of the student is considered for internal evaluation • Best students are selected for Academics, Extracurricular activities and Sports. They are honored on Annual Prize Distribution function that inspires other students too

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the beginning of each session, the college prepare its own academic calendar which is strictly followed. The academic calendar is communicated to the students through its admission brochure and website. The faculty has the same notified in their attendance registers that enables them to plan up their teaching plans. The institutional academic calendar reflects the • Admission Schedule • Faculty wise orientation schedule • Semester wise teaching schedule of the college (Academic Term I Academic Term II) • Faculty wise student Freshers' schedule • Talent Hunt Week schedule • Punjabi University Patiala Zonal Youth Festival schedule (decided by Pbi Uni) • Schedule of Sports competitions • Tentative schedule of academic activities (Seminars/Workshops) • Schedule of various Clubs Societies (NSS, NCC, Van Mahotsava, Literacy Day, Yoga Day, Red Ribbon Club Activites, NSS, etc.) • Class Tests Schedule • Tentative schedule of Educational excursions tours Industrial Training Short term Project work • Cultural week schedule • Tentative schedule of End semester University examinations • Tentative schedule of Vacations (Winter break Summer break) • List of holidays (national holidays, state holidays, local holidays) • Schedule of Festivals celebrated by the institute (National , cultural religious Festivals) • Tentative schedule of Annual Prize Distribution Convocation • Tentative schedule of Placement Cell (As per the Placement companies) • Schedule of Annual Alumni Meet (SDAAC) • Faculty wise student Farewell schedule

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.gcmalerkotla.in/view/all/home.jsp>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| 00 | MA | ARTS | 108 | 68 | 62.96 |
| 00 | MSc | INFORMATION TECHNOLOGY | 18 | 16 | 88 |

| | | | | | |
|---------------------------|-------|------------------------------|-----|-----|-------|
| 00 | PGDCA | COMPUTER APPLICATION DIPLOMA | 31 | 28 | 90 |
| 00 | BCA | COMPUTER APPLICATION | 28 | 23 | 82 |
| 00 | BCom | COMMERCE | 67 | 60 | 89.55 |
| 00 | BSc | SCIENCE | 76 | 64 | 84.21 |
| 00 | BA | ARTS | 701 | 128 | 18.25 |
| View File | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[_https://www.gcmalerkotla.in/view/all/home.jsp_](https://www.gcmalerkotla.in/view/all/home.jsp)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Nil | 00 | Nil | 0 | 0 |
| No file uploaded. | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------|
| Nil | Nil | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| Nil | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| Nil | Nil | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 00 | 07 | 00 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| | |

| | |
|------------|---|
| PSYCHOLOGY | 1 |
| MUSIC | 1 |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---------------------------|-------------------|-----------------------|--------------------------------|
| International | POLITICAL SCIENCE | 4 | 0 |
| International | PSYCHOLOGY | 1 | 0 |
| International | COMMERCE | 2 | 0 |
| International | ECONOMICS | 2 | 0 |
| International | BOTANY | 2 | 0 |
| View File | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---------------------------|-----------------------|
| PHILOSOPHY | 1 |
| PHYSICAL EDUCATION | 1 |
| URDU | 1 |
| BOTANY | 7 |
| View File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------|----------------|------------------|---------------------|----------------|---|---|
| Nil | Nil | Nil | Nil | 0 | Nil | Nil |
| No file uploaded. | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
| Nil | Nil | Nil | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | Nil | 3 | Nil | Nil |
| Presented papers | 1 | Nil | Nil | Nil |
| Resource persons | Nil | 2 | Nil | Nil |
| View File | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|--|---|--|--|
| All activities mentioned in xsl file | College | 438 | 7655 |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|-----------------------------|-------------------|-----------------|---------------------------------|
| As mentioned in xsl file | As mentioned | As per file | 10 |
| View File | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agen cy/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
|-----------------------------|--|----------------------|---|---|
| As mentioned in xsl file | As given | As given | 468 | 8445 |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|----------|
| Nil | 00 | 00 | 00 |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|-------------------------|---|---------------|-------------|-------------|
| Nil | Nil | Nil | Nil | Nil | 00 |
| No file uploaded. | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|--------------|--------------------|--------------------|---|
|--------------|--------------------|--------------------|---|

| | | | |
|-------------------|-----|-----|-----|
| Nil | Nil | Nil | Nil |
| No file uploaded. | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 3990117.5 | 3990117.5 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|-----------------------------------|-------------------------|
| Seminar halls with ICT facilities | Existing |
| Classrooms with LCD facilities | Existing |
| Seminar Halls | Existing |
| Laboratories | Newly Added |
| Campus Area | Existing |
| Class rooms | Existing |
| View File | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| e-granth | Partially | Nil | 2018 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|----------------------|----------|-----|-------------|--------|-------|--------|
| | | | | | | |
| Reference Books | 47537 | Nil | 83 | 81589 | 47620 | 81589 |
| Text Books | 12760 | Nil | 279 | 118131 | 13039 | 118131 |
| Others(s pecify) | 10 | Nil | Nil | 11280 | 10 | 11280 |
| No file uploaded. | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
| Nil | Nil | Nil | Nil |
| No file uploaded. | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 77 | 3 | 4 | 1 | 1 | 1 | 2 | 100 | 0 |
| Added | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 78 | 3 | 4 | 1 | 1 | 1 | 2 | 100 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| Nil | Nil |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 275407 | 275407 | 3714710.5 | 3714710.5 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

It has been unanimously decided that to focus on quality of education there is a dire need to invest in and enhance educational infrastructure. It has been proposed by college council to replace the old structure of canteen with a spacious, well furnished and ultra modern one. A proposal to demolish the sheds adjacent to hockey ground and construct spacious and well ventilated heritage class rooms at its place is under way. A proposal for complete renovation of cycle shed has already been passed. Meetings have been conducted on regular basis to discuss new policies for improvement and maintenance of infrastructure. Physical, academic and other support facilities including laboratories, class rooms, seminar halls and computers are made available for students admitted in college. Seminar halls are also used for organizing various functions, guest lecturer and public gatherings. A constant effort is made to add valuable books in the library. Construction of new canteen has been initiated. Similarly construction of new heritage rooms has been commenced.

<https://www.gcmalerkotla.in/view/all/home.jsp>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution | SC POST MATRIC, NSP | 762 | 4216957 |
| Financial Support from Other Sources | | | |

| | | | |
|---------------------------|---|-----|-----|
| a) National | PROF SUPINDER SINGH SOHI,AVTAR SINGH BHULLAR MEMORIAL AWARD,TERSEEM LAL VIVEKI MEMORIAL AWARD ECONOMICS | 11 | Nil |
| b)International | Nil | Nil | Nil |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|-----------------------|-----------------------------|-------------------|
| PERSONAL COACHING | Nil | 57 | NA |
| MEDITATION | Nil | 98 | NA |
| YOGA | Nil | 98 | NA |
| LANGUAGE LAB | Nil | 102 | NA |
| REMEDIAL COACHING | Nil | 42 | NA |
| SOFT SKILL | Nil | 80 | NA |
| No file uploaded. | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|-------------------|--------------------------|--|--|--|---------------------------|
| 2018 | CARRIER GUIDANCE LECTURE | 55 | 55 | 35 | 35 |
| No file uploaded. | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 12 | 12 | 1 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| Nil | Nil | Nil | 00 | Nil | Nil |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|------|--|--------------------------|---------------------------|-----------------------------|-------------------------------|
| 2018 | 104 | BA, BCOM, BSC | BCA | GOVT COLLEGES/ UNIVERSITIES | MA, MSC, M.COM, MBA, MCA |

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-------|---|
| Nil | Nil |

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|----------|------------|------------------------|
| SPORTS | NATIONAL | 23 |
| CULTURAL | UNIVERSITY | 100 |

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ International | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|-------------------------|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2018 | SILVER | National | 1 | Nil | 006490 | MOHD. SHAFIQUE |
| 2018 | BRONZE | National | 22 | Nil | NA | NA |

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our college held different rallies and programmes on Female Foeticide, Anti-drug, Environment Safety and Voter Awareness. Vigilance week was also celebrated in the campus. The institute organised a physical fitness camp to aware the students of the value of physical fitness. Keeping in mind the same marathon was also organized. Variety of programmes were organized like Digital Awareness, Jivan Bima Yojna Awareness, Beti Bachao Abhiyan and Energy Conservation. Diversity of National and International Days were celebrated included Hindi Diwas, World Environment Day, Rashtriya Ekta Diwas, World AIDS Day, International Women Day, World Health Day and so on to inculcate the values and importances of these aspects in our life.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

118

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

02

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

To improve quality education The Government College Malerkotla has mechanism which provides decentralization and participation modes of managements by giving better opportunity to all the institutional units in decision making process. The college has 45 different committees which with the quality improvements in different fields. The main governing unit is the institution is college council which provides the leadership support to all the other committees. With the active participation of Parents Teachers Association and Higher Education Institute Society all the decision are taken democratically. For good governance, College Principal is administrative and Academic head of the institution. The principal holds all the meetings of different working committees like campus, building, PTA, HEIS, Discipline, Finance, Sports etc.. Vice principal acts as the head of institution in the absence of the Principal. In the starting of the session principal review the workings of the different committees of the past session. Then the new co-coordinators and assistants are appointed for smooth working. This College was established in 1926. It's founded by our highness NAWAB AHMED ALI KHAN to uplift the standard of education in this backward area of Punjab. This institution has been providing the education to people of this area in the every field of higher education since 1926. . This institution provides friendly, congenial, disciplined, scholastic atmosphere for overall and dynamic development of students. This institution is rich in traditions, enhances the personality of students by imparting value based quality education. The institutions work on the principle of "unity in diversity" as we celebrate Holly, Lohri, Teej, Diwali, Eid and Vaisakhi together. Regular lectures on social issues like drugs, Dowry, female foeticide, illiteracy, corruption, domestic violence, traffic safety, environmental pollution has been delivering to create good moral values among the students. The programs of NCC and NSS develop the feelings of national integrity in the students, so that they can serve the humanity in the time of social crises.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|------------------------|---|
| Curriculum Development | The college is affiliated to Punjabi University Patiala and follows the curricular prescribed by the university guidelines. The college has the faculty having membership of university Board |

| | |
|-----------------------------------|--|
| | <p>of studies. These members participate in curriculum development programs organised by the university time to time. The syllabus review meeting are also attended by the faculty of the college.</p> |
| <p>Teaching and Learning</p> | <p>There are frequent meetings of the departmental heads to evaluate and improve teaching learning process. The academic calendar is released by The university in the beginning of the session, according to which the time table is framed by the time table committee and classes are allocated to the teachers by the head of the department. For effective teaching the teachers advised to prepare monthly plan of the syllabus. Audio visual aids and are used in teaching learning process. There are ten smart projector rooms to use ICT tools for effective teaching. The teaching process includes group discussions, seminars, presentations, interviews, quiz competitions, students are guided through industrial visits. Proper workshops has been arranged for practical aspects. The spirit of learning by doing is developed among the students.</p> |
| <p>Examination and Evaluation</p> | <p>Under the supervision of college Registrar the institution has well organized examination branch which conducts internal and external examinations to evaluate the academic abilities of the students. Three internal MST's has been taken in each semester. External exams are taken by university twice a year, The college always have 4 university exams centers where regular students of college and nearby colleges and Correspondence/Private candidates appear in university exams. Under the supervision of Principal proper process is adopted to handle grievances regarding examinations with in the stipulated time. For the table marking the university evaluation center has been set-up every year in this college. Which receives the paper answer sheets from university and send the same after evaluating in college table marking. All the practical exams of the subjects of science and arts has been conducted in well equipped college labs.</p> |
| <p>Research and Development</p> | <p>The College encouraged the faculty to</p> |

participate in research work for academic growth on regular basis. Faculty is motivated and provided financial support to participate in national and international workshops, seminars and conferences. Duty leaves are granted to teachers to attend the research programs. To encourage the research work regular seminars, conferences and workshops are arranged time to time. The teaching faculty is motivated to participate in online research programs running globally. The lectures of famous research scholars of the college are arranged to create the interest in post graduate students.

Library, ICT and Physical Infrastructure / Instrumentation

The institution is increasing its physical infrastructure by adding new classrooms which are under construction, campus roads are interlocked with tiles. New washrooms are constructed. The college library has an extensive collection of books/journals and magazines. The college owned its Management Information System named E Granth. The college is working hard with library staff to upgrade the library as E-Library. Variety of new books has been added. There are 10 smart classroom with projectors fitted. The local Area Network has been set-up to avail internet facility.

Industry Interaction / Collaboration

The institution invites the experts from corporates, industries and banks to deliver guest lectures to the students of Industry, agriculture, trade and commerce. The college arranges visits to nearby industry and commercial tours to fast growing trade units. The placement cell is developed and working in this regard. Different Govt. organised "Job Fairs" are hosted by the college. The Carrier guidance and counselling cell has been set up to guide different carrier options to the students.

Admission of Students

Being the affiliated institute university. The institution follows the procedure and guidelines designed by the university. The university has online admission portal. The students register them self on this portal and get the unique registration ID. The college has its own online Portal for admission. After registration to university the student apply online or

manually to the college. The admission committees verify the candidature of the student allot the seats according to merit and reservation policy directed by the college Prospectus. Various fee concessions are given to deserving students such as SC/ST/BC/disabled students and Economically Weaker Section of the society. The college has a tradition to concession the fee of second child of the same parents. The institution providing rebate in fee to the students performed best in sports and cultural activities. In the days of admissions the institution form "The Help Desk" committee which assist the students to choose the course from the variety of courses and subject combinations. For the smooth functioning principal hold meetings with the admission committees

Human Resource Management

For the best utilization of its human resources the is much centered to the better management of its Human resources. Courses like BCA, PGDCA, M.sc.IT, MCA are running under self financed scheme. full time contractual faculty is provided for the HEIS department. The approximate Rs. 12 lac is granted for the salaries of teaching staff in self financed scheme. Due to lack of permanent staff for better studies 46 guest lecturers are engaged on approximate 1.28 Crore from PTA fund and for campus caring 18 daily wages employees are appointed on approximate Rs. 38 Lac. from college funds.

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|-------------------------------|--|
| Finance and Accounts | All the financial payments are taken and given digitally. The salaries of the employees of the college transferred directly to the staff accounts. Accounts of the college are managed through electronic mode NEFT/RTGS facilities are used to transfer payments. The fee of the students is taken through online through college portal by using bank gateway. Account department of the college ensure digitization of records regularly. |
| Student Admission and Support | The college has its own online admission portal for admission of students. Application for the admission in various courses demanding and |

| | |
|--------------------------|---|
| | <p>submitted online. Firstly students apply on online university portal named pupadmissions.ac.in .After getting registered with University the student can apply online or manually to the college. The admission committees hold the process and manage dates for cancelling. After necessary checking of documents the seats are allotted according to merit and reservation policy directed by the department of Higher Education.</p> <p>https://pupadmissions.ac.in/ (link of university admission portal) https://gcmalerkotla.ac.in/ (link of college admission portal)</p> |
| Planning and Development | <p>In planning of college events and activities the ICT tools are used . The institute uses e-mails for mailing purpose. Important Notices and messages are send using electronic mails. All the planning activities are uploaded on college website. The staff of college, alumni members, PTA members, HEIS members and corporate sector representatives are engaged in planning and development process of the institution.</p> |
| Administration | <p>The areas of administration are governed electronically, The administrative cell of the college works digitally. Different cabins are made for different clerical units. Each desk is computerized and having internet broadband connection. All the important information is received and sent to Govt. offices digitally. The student records regarding university kept digitized as well as manually.</p> |
| Examination | <p>The institution being affiliated to Punjabi University Patiala. The semester system schedule is adopted by the university. Examination portal is governed electronically. All the records of Internal and External marks are filled online on university portal. The records of practical exams are uploaded on university examination portal. Students check and download their results from university portal. https://pupeexamination.ac.in/ The link for examinations and results</p> |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|-------------------|-----------------|---|---|-------------------|
| Nil | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|-------------------|---|---|-----------|---------|--|--|
| Nil | Nil | Nil | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|--|------------------------------------|-----------|---------|----------|
| Nil | Nil | Nil | Nil | 00 |
| No file uploaded. | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 9 | 65 | 17 | 18 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|--|---|---|
| <p>The institution executes many welfare schemes for teaching staff which are running under regulations of Punjab Govt. for permanent employees. Teachers can take refundable and non-refundable loans from GPF. The employee can take loans from institution for higher studies of their children, Child marriage loan and home loans etc. Group Insurance schemes (GIS) is there under</p> | <p>The institution helps its non teaching staff in any financial problem. The employee can take Festivals loans, wheat loans etc. against their salaries. which is to be deducted from their salaries according to the convenience of the employee.</p> | <p>As student centered institution, It provides many welfare schemes to the students so that they can get quality education without any discrimination. The students shining in the fields of sports and cultural activities are given fee concession. The students get scholarships under SC/ST and Minorities Scholarship scheme of state and Central Government.</p> |

which the dependents of employee can take the assured sum and life cover after the death of the employee.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External and internal audits are done as per rules of Punjab govt.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|--|
| Funds From PTA and HEIS | 16289734 | This fund is used to pay the salaries of staff engaged in teaching and non teaching activities and for the welfare of students . |
| No file uploaded. | | |

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--|----------|----------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Director Public Instructor Colleges Punjab | Yes | College Principal |
| Administrative | Yes | Punjab Govt. Auditors and Chartered Accountants | Yes | College Bursars |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Parents Teachers Association hold meetings to manage income and expenditure. Decisions are taken to A) give the salaries engaged from PTA B) to purchase of new furniture C) to renovate physical infrastructure D) to grant the permissions for expenditure on academic, cultural, and sports activities of the students.

6.5.3 – Development programmes for support staff (at least three)

Resolution has passed to grants the duty Leave to employee to participate in research Programs.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Taking keen interest to complete previous proposed and planned Projects.

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | No |
| c) ISO certification | No |
| d) NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|-------------------|------------------------------------|-------------------------|---------------|-------------|------------------------|
| 2019 | list attached | 01/04/2018 | 01/04/2018 | 01/04/2019 | 8 |
| No file uploaded. | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|------------------------|-------------|------------|------------------------|------|
| | | | Female | Male |
| Lohri Dhian Di | 13/01/2018 | 13/01/2018 | 220 | 180 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources |
|---|
| The institute doesn't possess any other means of energy saving besides solar lights that saves almost 5% of the total power consumption. However, the institute motivates the students to spread environmental consciousness in their surroundings. |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|-----------------|--------|-------------------------|
| Ramp/Rails | Yes | 7 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---------------------------|--|--|------|----------|--------------------|------------------|--|
| 2018 | Nil | Nil | Nil | 00 | 00 | 00 | Nil |
| View File | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|------------|---------------------|----------------------------|
| Prospectus | 01/06/2018 | Details has been mentioned |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|----------------------|---------------|-------------|------------------------|
| Gender sensitization | 04/02/2019 | 04/02/2019 | 200 |

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Declaration of the college as No Plastic Zone
2. Save paper save trees
3. No Tobacco zone
4. Stress on use of bicycles
5. Sound proof Generator set

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The institute has planted a small kitchen garden Guru Nanak Bagichi. It is mandatory for all the staff members to visit it regularly and inspire the students to take such initiatives at their homes or wherever they find suitable space for the purpose. The students are also motivated to spread awareness in their respective localities about less use of pesticides. Eminent agriculturalists are invited to deliver lectures as how to develop organic agriculture and how to save declining water tables.
2. The institute aims at holistic development of the students. For this purpose various lectures and seminars are organized by the institute where renowned scholars and social reformists are invited to deliver lectures on various social evils and taboos especially concerned with women.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.gcmalerkotla.in/view/all/home.jsp>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution takes pains to create awareness in the surroundings to reduce pollution of all kinds. whether it is noise pollution or water pollution. The students become the medium to spread awareness in the surroundings about organic farming. the students are inspired and taught to create their own small green zones where they try to set up a precedence of organic farming for their parents or the farmer community. thus the institute visions and prioritizes organic farming.

Provide the weblink of the institution

<https://www.gcmalerkotla.in/view/all/home.jsp>

8.Future Plans of Actions for Next Academic Year

1. To improve teaching-learning process by adopting digital methods
2. To make every teacher and student have basic knowledge of computers.
3. Clean and green campus
4. Increased number of books in library